



Invitation to Tender

Project title: Empowering Albanian Resilience co-implementing a Multi-Hazard Early Warning System Nationwide (EAR -MHEWS)
Project N°: 21.2314.9-004.00
Country: Albania

Ladies and Gentlemen,

The National Civil Protection Agency (NCPA) is an Agency within the Ministry of Defence (MoD) of Albania (the Ministry responsible for civil protection and for disaster risk management in country level). NCPA exercises coordinating, technical supervisory, leading, and serves as a controlling national authority in the field of disaster risk reduction and civil protection. The purpose of Civil Protection is to reduce the Risk from Disasters and to implement Civil Defense to guarantee the protection of human life, living things, property, cultural heritage and the environment, through the strengthening of the Civil defense system, by defining the responsibilities of institutions and structures of this system, international cooperation, rights and obligations of citizens and private entities, education, training and inspection.

The project “**Empowering Albanian Resilience co-implementing a Multi-Hazard Early Warning System Nationwide (EAR -MHEWS)**” is implemented by NCPA and their national partners will put in place a fit-for purpose MHEWS that addresses, for the first time, multiple climate hazards in a structured, coordinated and ‘joined up’ manner. The geographical scope of the MHEWS will be national, although, of course, individual hazard-related needs will be geographically differentiated: for instance, flooding is particularly prominent in flood-prone areas of the coastal belt.

This project is an integral part of the Green Climate Fund (GCF) co-financed [Programme for Climate Resilient Urban Development in Albania](#) – ALBAdapt.

The focus area of the ALBAdapt programme is adaptation. ALBAdapt aims to increase the climate resilience of the Albanian population through generation, coordination and effective use of climate information – supported by a functional National meteorological and hydrological service (NMHS) and National Framework for Climate Services (NFCS) – and a people-centred multi-hazard early warning system (MHEWS), which together constitute a ‘joined-up’ climate information and early warning system (CIEWS).

ALBAdapt has 3 components as follows:

- Component 1 – Weather, hydrological and climate information service
- Component 2 - Multi-hazard early warning systems and early action
- Component 3 – Climate-informed investments decisions

We intend to proceed with the procurement of vehicles, in accordance with the attached technical specifications, to support the programme team in the implementation of its activities.

Please see the attached “Technical Specifications” (Annex 1) for detailed information.

Submission deadline and Labelling of offer



Should you be interested in delivering the goods according the attached Technical Specifications, we kindly ask you to submit your bid in one original to NCPA by 17.11.2025.

Please address your bid to:

National Civil Protection Agency (NCPA)
Ministry of Defence, Dibra Street, "Skënderbej" Garrison, Building No. 36
Tirana, Albania

If you have any further questions regarding the tender, please only contact info.ear-mhews@akmc.gov.al, at the NCPA Office. Kindly note that questions will only be accepted up to three days before the submission deadline.

Bids are to be submitted using the two-envelope procedure

- a. Expression of interest and technical offer;
- b. Financial offer.

The documents must be placed in a separate, sealed envelope, with the outer package/envelope clearly labelled as follows:

Bidding documents

Project title: Empowering Albanian Resilience co-implementing a Multi-Hazard Early Warning System Nationwide (EAR -MHEWS)
Project N°: 21.2314.9-004.00

Financial offer for bid

Project title: Empowering Albanian Resilience co-implementing a Multi-Hazard Early Warning System Nationwide (EAR -MHEWS)
Project N°:21.2314.9-004.00

The envelopes must be submitted to the institution's protocol office till **17.11.2025** at **16:00**, which constitutes the last opportunity for submission.

Content of the offer

All copies of the bid must be submitted in written form.

If you are forming a bidding consortium or association, the bid must show who the members are and how the work is divided between them. Specifically, all members must name the lead member and authorize this member to represent the association and to receive payments on behalf of the other members. The members must also acknowledge joint and several liabilities for performing the contract. A corresponding written authorization must be attached to the bid.

The offer shall be submitted in the language of the tender documents.

The technical offer submitted must contain a detailed technical proposal in accordance with the specifications of the required product.

The Declaration of Conflict of Interest (Annex 2) and the Exclusion Criteria Declaration (Annex 3) must be duly completed and submitted as part of the bid.



Content of the price offer

The financial offer must contain the price per unit and other cost if necessary, in local currency and specified according Annex 4 (price schedule). Please see the attached Technical Specifications for details of the quantities required.
Please calculate your prices on a gross basis.

Evaluation of Offer

The evaluation of the bids is scheduled to be completed by **27.11.2025**. The evaluation of the financial offer will be carried out after the opening of the technical offer envelope.

The final result is an overall ranking, headed by the most cost-effective bid. Contract negotiations will be initiated on the basis of this overall ranking.

Commencement of work

The delivery of goods is scheduled to be completed within 30 days after signing the contract. The offer is considered valid until the completion of the contract finalization process.

Yours sincerely,

The National Civil Protection Agency (NCPA)

Annexes:

1. Technical Specification;
2. Declaration of Conflict of Interest;
3. Exclusion Criteria Declaration;
4. Price Schedule.

ANNEX 1

TECHNICAL SPECIFICATIONS

➤ For a passenger car, 8+1 seats (new vehicle, 0 km, year of manufacture 2024/2025)

a	b
No.	
1 Vehicle type	Passenger transport van
2 Year of manufacture	2024/2025
3 Seating capacity	8+1 seats
4 Vehicle condition	New, 0 km
I Engine: Turbo Diesel	
1 Engine displacement “C” (cm ³)	Minimum 1900 – Max. 2500
2 Number of cylinders	Minimum 4 (four) cylinders in-line
3 Fuel type	Diesel
4 Engine power “N” kW (hp)	Minimum: 110 kw (150 hp)
5 Fuel consumption (combined)	Maximum: 8 l/100 km
6 Emission standard / Environmental category	Minimum: Euro 6
7 Engine position in vehicle	Front
II Transmission	
1 Gearbox	Manual/Automatic
2 Maximum speed “V” (km/h)	Minimum: 150 (km/h)
3 Drive	Rear-wheel drive
III Steering system	
1 Steering system	Electro-hydraulic / Electromechanical, left-hand drive
IV Dimensions	
1 Length “L” (mm)	Min. 4900 mm
2 Width “B” (mm)	Min. 1800 mm
3 Height “H” (mm)	Min. 2000 mm
4 Wheelbase “A” (mm)	Min. 3000 mm
5 Ground clearance (mm)	Min. 1900 mm
6 Tires	Minimum: R 16
V Cabin	
1 Number of doors	Not less than 4 (four)
2 Number of seats (including driver)	8+1 seats
3 Year of manufacture	Minimum: 2024
4 Mileage	0 km

VI	Exterior appearance	
1	Paint / Color	White
2	Painted door handles	Yes
3	Wheel rims	Aluminum, Minimum R16
VII	Interior and comfort	
1	Power windows	Not less than 2 (two)
2	Upholstery	Fabric
3	Air conditioning	Air conditioning (front and rear)
4	Floor mats	Yes
5	Electrically adjustable mirrors	Yes
6	Adjustable seats	Yes
7	Front seats with heating	Yes
8	Radio with USB and Bluetooth	Yes
9	Rear tinted windows, approved	Yes – not less than 65%
VIII	Safety	
1	Central door locking with remote control	Yes
2	ABS brakes (Anti-lock Braking System)	Yes
3	EBD (Electronic Brake-force Distribution)	Yes – Integrated in ESP
4	Immobilizer	Yes
5	Front and side airbags for driver and passengers	Minimum 6 (six) pieces
6	Electrical system	Must be 12V and compliant with CE standards
7	Rear parking acoustic sensor	Yes
IX	Other equipment	
1	Full spare tire	Yes
2	Auxiliary tools (car jack, torque wrench, movable warning triangle, first aid kit, tow hook)	Yes
3	Fog lights, rain sensors with automatic control of windshield wipers and lights	Yes
4	Rear fog lights	Yes
X	Warranty	Not less than 3 years or 100,000 km

Note: The first scheduled technical services after the vehicles are put into use must be carried out free of charge (time required for concluding maintenance service contracts) by the winning economic operator.

- **For a vehicle, type: Electric suv car 4+1 seats (new vehicle, 0 km, year of manufacture 2024/2025)**

a	b
No.	
1 Vehicle type	Electric vehicle, SUV type
2 Year of manufacture	2024/2025
3 Vehicle condition	New (0 km)
3 Seating capacity	4+1 seats
4 Vehicle color	White color
I Engine, Transmission, Steering	
1 Power "N" (kW)	Not less than 210 kW (286 hp)
2 Battery capacity	Minimum: 77 kWh
3 Gearbox	Automatic
4 Maximum speed "V" (km/h)	Not less than 160 (km/h)
5 Steering system	Electro-hydraulic / Electromechanical
II Dimensions	
1 Length "L" (mm)	Not less than 4,500 mm
2 Width "B" (mm)	Not less than 1,850 mm
3 Height "H" (mm)	Not less than 1,600 mm
4 Wheelbase "D" (mm)	Not less than 2,750 mm
5 Number of doors	Not less than 4
6 Tires	Not less than R17
7 Combined range	Minimum 500 km
8 Environmental category	Electric
9 Consumption (combined cycle)	Not more than 16.5 kWh / 100 km
III Interior and comfort	
1 Power windows	Not less than 4
2 Upholstery	Fabric / Leather
3 Air conditioning	Climatronic
4 Floor mats	Yes
5 Electrically adjustable mirrors	Yes
6 Adjustable seats	Yes
7 Rear tinted windows, approved	Yes – not less than 65%
8 Radio, USB	Yes
IV Safety	
1 Central door locking with remote control	Yes
2 ABS (Anti-lock Braking System)	Yes
3 EBD (Electronic Brake-force Distribution)	Yes – Integrated in ESP

4	Immobilizer	Yes
5	Airbags	Not less than 6
6	Front and rear parking acoustic sensors	Yes
7	Parking camera	Yes
8	360-degree camera system	Yes
V Other equipment		
1	Full spare tire	Yes
2	Movable warning triangle	Yes
3	First aid kit	Yes
X Warranty		
		Minimum 3 (five) years or 100,000 km Whichever comes first
	Battery warranty	Not less than 5 (five) years
	Other vehicle services	The price must include registration, license plates and circulation permit, and compulsory TPL insurance policy for one year.

Note: The vehicle must be accompanied by its charger, the installation of which will be carried out according to the requirements of the Contracting Authority. Delivery: Within 30 (thirty) calendar days from the date of contract signing. Any deviation from the above requirements is a disqualifying condition.

The first scheduled technical services after the vehicles are put into use must be carried out free of charge (time required for concluding maintenance service contracts) by the winning economic operator.

Annex 2

Declaration of Conflict of Interest

I, the undersigned,

Name: _____

Position: _____

Company/Organization: _____

Hereby declare that I have no conflict of interest related to the tender process for the “Purchase of IT Equipment”.

I confirm that neither I nor any close relatives or business partners have any direct or indirect interest that could influence the outcome of this procurement procedure.

I commit to immediately inform the contracting authority should any conflict of interest arise during the evaluation or contract implementation.

Signature: _____

Date: _____

Annex 3

Exclusion Criteria Declaration

I, the undersigned,

Name: _____

Position: _____

Company/Organization: _____

Declare that neither I nor the company/organization I represent is subject to any of the exclusion criteria listed below, as per the procurement regulations:

- Bankruptcy, insolvency or similar proceedings ongoing;
- Conviction by final judgment for professional misconduct;
- Serious misrepresentation in providing information required for participation;
- Non-compliance with tax or social security obligations;
- Conflict of interest as defined by procurement rules;
- Other criteria as specified in the tender documents.

I understand that providing false information may result in exclusion from the procedure and legal consequences.

Signature: _____

Date: _____

ANNEX 4

Price Schedule

No.	Description	Amount	Unit	Price
1	Vehicle - Passenger car, 8+1 seats (new, 0 km, year of manufacture 2024/2025)	1	unit	
2	Vehicle, type: Electric suv car 4+1 seats (new, 0 km, year of manufacture 2024/2025)	1	unit	
	Total amount (excl. VAT)			