

CALL FOR A TECHNICAL OFFICER

FOR THE

“EMPOWERING ALBANIAN RESILIENCE CO-IMPLEMENTING A MULTI-HAZARD EARLY WARNING SYSTEM NATIONWIDE (EAR -MHEWS)” project

Information about the project

The project “**Empowering Albanian Resilience co-implementing a Multi-Hazard Early Warning System Nationwide (EAR -MHEWS)**” is implemented by NCPA, and their national partners will put in place a fit-for purpose MHEWS that addresses, for the first time, multiple climate hazards in a structured, coordinated and ‘joined up’ manner. The geographical scope of the MHEWS will be national, although, of course, individual hazard-related needs will be geographically differentiated: for instance, flooding is particularly prominent in flood-prone areas of the coastal belt. This project is an integral part of the Green Climate Fund (GCF) co-financed programme [“Climate Services for a Resilient Albania” – ALBAdapt](#), implemented by GIZ.

Technical officer

The Technical Officer is responsible for managing the technical aspects of the nationwide Multi-Hazard Early Warning System (MHEWS) project. His role is essential to ensure that the system is designed and functioning properly, and meets the needs of stakeholders for detecting, analyzing, and responding to potential risks or disasters (e.g., weather events, natural disasters, public health threats). The officer will work in coordination with the project manager, project officer, and external stakeholders, such as government agencies, NGOs, and local communities.

Job Description:

- Provides technical expertise and guidance throughout the project lifecycle and supports the Project Manager and Project Officer in the day-to-day implementation of the project.
- Cooperates with the Project Manager, Supervisory Board and GIZ in the process of establishing the Multi-Hazard Early Warning System (MHEWS) in the country and formalization of the collaboration between the National Meteorological Hydrological Service (NMHS), NCPA and other relevant institutions for multi-hazard management, through consultative processes with national and local stakeholders.
- Works closely with project managers, data scientists and communication teams to ensure alignment between the technical operations of the MHEWS and the project objectives.
- Provides support in the design, adaptation and implementation of early warning systems tailored to specific project needs (e.g., hazards related to floods, etc.).
- Support in the selection and integration of sensors, monitoring technologies and communication platforms.
- Ensures that the early warning system is scalable, adaptable and meets the needs of the community, government and emergency response teams.

- Ensures that data is processed, validated and integrated into the MHEWS platform for accurate hazard prediction.
- Oversees the collection and analysis of environmental and hazard data (e.g., meteorological, hydrological data) that informs the early warning system.
- Collaborates with local authorities, communities, etc. to ensure that the early warning system is used effectively and disseminates timely warnings.
- Develops training materials and conducts workshops to increase the capacity of local stakeholders in the use of the early warning system.
- Provides technical assistance to local authorities and emergency response teams during hazardous events.
- Member of the Groups for drafting ToRs and other technical documents for procurement.
- Guides, coordinates and supervises the experts employed.
- Coordinates and facilitates work with international expertise and creates synergies with stakeholders (e.g. MeteoSwiss).
- Ensures the implementation of environmental and social actions based on the Environmental and Social Action Plan, as outlined in the project and in coordination with the ESAP focal point at GIZ.
- Contributes to narrative reporting and reports to NCPA.

Key Skills:

- Strong knowledge of early warning systems, hazard monitoring technologies, and risk detection tools.
- Ability to support project planning, technical documentation, and tender specification processes.
- Ability to work with local authorities and emergency units at NCPA to improve response effectiveness.
- Capability of guiding technical staff, coordinating work with external experts, and ensuring high technical standards.
- Strong collaboration skills with project managers, advisors, and technical experts (national and international).
- Excellent written and verbal communication skills in Albanian and English.

Required qualifications, competences and experience:

- Bachelor's degree in Engineering, Environmental Sciences, Meteorology, Hydrology, Information Technology, Disaster Risk Management, or a related field.
- Strong understanding of multi-hazard early warning systems, including relevant technologies, data platforms, and communication systems.
- Proven experience in designing, managing, or implementing technical systems for early warning, risk monitoring, or disaster preparedness.
- Ability to coordinate teams, supervise consultants, and foster collaboration with national and international experts.
- Experience in training and capacity building for local institutions and emergency response actors.
- Excellent communication, coordination, and interpersonal skills.
- Strong organizational skills with the ability to manage multiple tasks simultaneously.
- Ability to work independently and collaboratively within a team.
- Ability to travel in the project area

Contract conditions:

- Full-time employment
- Project office in Tirana
- Assignment period: until 30.09.2027, with the possibility to extend it

The due date for **submitting the application** is **06.10.2025**. The documents for submission include Application letter, CV in English (Europass format), and references. The application should be submitted by mail in a sealed envelope, marked “**Application for Technical Officer_EAR-MHEWS**” addressed to: **Agjencia Kombëtare e Mbrojtjes Civile, Godina nr. 36 në Garnizonin Skënderbej, Ministria e Mbrojtjes, "Rruga e Dibrës", Tiranë.**

Only short-listed candidates will be contacted for interviews. Short-listed candidates will be asked to bring certified copies of their diplomas and work certificates.

Evaluation Criteria

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Name	Surname	Profession/ Actual job position	Institution	Academic Experience (0 – 20)	Experience in Technologies of MHEWS (0-30)	Experience in Disaster Risk Reduction (0-30)	Experience in working with government institutions (0-20)	Total (100)